

836 Contract Award

Functional Group ID=**RQ**

Introduction:

This standard provides the format and establishes the data contents of the Contract Award Transaction Set within the context of an Electronic Data Interchange (EDI) environment. The Contract Award Transaction Set can be used by the buyer to notify the seller or other interested parties of the award of a contract which contains some indefinite features, such as delivery schedule, location, and/or quantities. This transaction set is intended to be the notification of the award of a requirements type of contract.

Notes:

1. Agencies use this transaction set to announce the award of a contract or order. This notification will be publicly available to all interested parties and will provide the name of the party awarded the contract or order and the price of the line items.

2. Use this transaction set to announce the award of one contract/order to a single vendor.

Heading:

	Pos. No.	Seg. ID	Name	Req. Des.	Max.Use	Loop Repeat	Notes and Comments
Must Use	010	ST	Transaction Set Header	M	1		
Must Use	020	BCO	Beginning Segment For Contract Award	M	1		
LOOP ID - N1						>1	
	021	N1	Name	O	1		
	022	N2	Additional Name Information	O	2		
	023	N3	Address Information	O	2		
	024	N4	Geographic Location	O	1		
	025	REF	Reference Numbers	O	>1		
Not Used	026	PER	Administrative Communications Contact	O	>1		
LOOP ID - PO1						>1	
Must Use	030	PO1	Purchase Order Baseline Item Data	M	1		
Not Used	040	PO3	Additional Item Detail	O	>1		
Not Used	050	CTP	Pricing Information	O	>1		
	060	PID	Product/Item Description	O	>1		
Not Used	070	MEA	Measurements	O	>1		
Not Used	080	PWK	Paperwork	O	>1		
Not Used	090	REF	Reference Numbers	O	>1		
Not Used	100	PER	Administrative Communications Contact	O	>1		
LOOP ID - SLN						>1	
Not Used	110	SLN	Subline Item Detail	O	1		
Not Used	120	PID	Product/Item Description	O	>1		

			LOOP ID - N1		>1
Not Used	130	N1	Name	O	1
Not Used	140	N2	Additional Name Information	O	2
Not Used	150	N3	Address Information	O	2
Not Used	160	N4	Geographic Location	O	1
Not Used	170	REF	Reference Numbers	O	>1
Not Used	180	PER	Administrative Communications Contact	O	>1
Must Use	190	SE	Transaction Set Trailer	M	1

Segment: **ST** Transaction Set Header
Position: 010
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the start of a transaction set and to assign a control number
Syntax Notes:
Semantic Notes:
Comments: 1 The transaction set identifier (ST01) is intended for use by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the invoice transaction set).

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	ST01	143	Transaction Set Identifier Code	M ID 3/3
			Code uniquely identifying a Transaction Set	
			836 X12.54 Contract Award	
Must Use	ST02	329	Transaction Set Control Number	M AN 4/9
			Identifying control number assigned by the originator for a transaction set.	
			<i>This unique control number is assigned by the originator of the transaction set or by the originator's application program. This same number is carried in SE02.</i>	

Segment: **BCO** Beginning Segment For Contract Award
Position: 020
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the beginning of the Contract Award Transaction Set and to transmit identifying numbers and dates.

Syntax Notes:

Semantic Notes:

- Comments:**
- 1 BCO04 is the contract number.
 - 2 BCO06 is the contract beginning date.
 - 3 BCO07 is the contract expiration date.

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	BCO01	353	Transaction Set Purpose Code Code identifying purpose of transaction set 00 Original	M ID 2/2
Must Use	BCO02	586	Request for Quote Reference Number Number assigned by the purchaser to identify his request for quote <i>Use to identify the solicitation number (IFB, RFP, or RFQ) including the latest amendment identifier that is applicable to the line items awarded. If there was no solicitation, cite the Universal Tracking Number (UTN).</i>	M AN 1/45
Must Use	BCO03	652	Request Quotation Control Date Date to be used for reference purposes in an RFQ and a response to RFQ. <i>Use to identify the date of the document cited in BCO02.</i>	M DT 6/6
Must Use	BCO04	127	Reference Number Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier. <i>1. Use to cite the number of the contract or order awarded.</i> <i>2. If the award was for a delivery order, call or release against a basic contract, cite a concatenation of the basic contract number and the order number (i.e., the PIN and SPIN).</i> <i>3. If the award was modification of an existing contract/order, cite a concatenation of the existing contract/order number and the modification number.</i>	M AN 1/30
Not Used	BCO05	846	Contract Status Code Code designating the current status of the contract	O ID 2/2

	BCO06	373	Date Date (YYMMDD)	O	DT 6/6
Not Used	BCO07	373	Date Date (YYMMDD)	O	DT 6/6
Not Used	BCO08	587	Acknowledgment Type Code specifying the type of acknowledgment	O	ID 2/2

Segment: **N1** Name
Position: 021
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 1
Purpose: To identify a party by type of organization, name, and code
Syntax Notes: 1 At least one of N102 or N103 is required.
2 If either N103 or N104 is present, then the other is required.
Semantic Notes:
Comments: 1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
Notes: *Use one iteration of this segment to identify the full address of the entity awarded the contract/order.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	N101	98	Entity Identifier Code	M ID 2/2
			Code identifying an organizational entity or a physical location.	
		VN	Vendor	
	N102	93	Name	C AN 1/35
			Free-form name	
	N103	66	Identification Code Qualifier	C ID 1/2
			Code designating the system/method of code structure used for Identification Code (67)	
		1	Dun and Bradstreet (Credit Reporting) (DUNS)	
		9	DUNS with 4-character suffix	
		33	Commercial and Government Entity (CAGE)	
	N104	67	Identification Code	C ID 2/17
			Code identifying a party.	

Segment: **N2 Additional Name Information**
Position: 022
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 2
Purpose: To specify additional names or those longer than 35 characters in length
Syntax Notes:
Semantic Notes:
Comments:

Data Element Summary				
	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	N201	93	Name	M AN 1/35
			Free-form name	
	N202	93	Name	O AN 1/35
			Free-form name	

Segment: **N3** Address Information
Position: 023
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 2
Purpose: To specify the location of the named party
Syntax Notes:
Semantic Notes:
Comments:

Data Element Summary				
	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	N301	166	Address Information Address information	M AN 1/35
	N302	166	Address Information Address information	O AN 1/35

Segment: **N4 Geographic Location**

Position: 024

Loop: N1 Optional

Level: Heading

Usage: Optional

Max Use: 1

Purpose: To specify the geographic place of the named party

- Syntax Notes:**
- 1 At least one of N401 or N405 is required.
 - 2 If N401 is present, then N402 is required.
 - 3 If either N405 or N406 is present, then the other is required.

Semantic Notes:

- Comments:**
- 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
 - 2 N402 is required only if city name (N401) is in the USA or Canada.

Data Element Summary

Ref.	Data	Name	Attributes
Des.	Element		
N401	19	City Name Free-form text for city name	C AN 2/19
N402	156	State or Province Code Code (Standard State/Province) as defined by appropriate government agency <i>Use codes from the latest release of FIPS PUB 5-2, States and Outlying Areas of the United States.</i>	C ID 2/2
N403	116	Postal Code Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	O ID 4/9
N404	26	Country Code Code identifying the country <i>Use codes from the latest release of ISO 3166, Codes for representing names of countries.</i>	O ID 2/2
Not Used	N405	309 Location Qualifier Code identifying type of location	O ID 1/2
Not Used	N406	310 Location Identifier Code which identifies a specific location	C AN 1/25

Segment:	REF Reference Numbers
Position:	025
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	>1
Purpose:	To specify identifying numbers.
Syntax Notes:	1 At least one of REF02 or REF03 is required.
Semantic Notes:	
Comments:	
Notes:	<i>At least one iteration of this REF segment is required to carry the Universal Tracking Number (UTN).</i>

Data Element Summary				
	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
Must Use	REF01	128	Reference Number Qualifier	M ID 2/2
			Code qualifying the Reference Number.	
			65 Total Order Cycle Number	
			<i>UTN - Universal Tracking Number is a unique identifier used to establish a linkage within a cycle of transaction sets for a single acquisition. Should be a unique identifier within federal agencies. A cycle is defined to include all related transaction sets (840, 843, 850, 855, 860, 865, 836, 864, 810, and 820 if possible).</i>	
	REF02	127	Reference Number	C AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.	
			<i>Cite the Universal Tracking Number (UTN).</i>	
	REF03	352	Description	C AN 1/80
			A free-form description to clarify the related data elements and their content	
			<i>Cite "Public" or "Directed" based on the distribution method of the 840 if possible.</i>	

Segment: **PO1** Purchase Order Baseline Item Data

Position: 030

Loop: PO1 Mandatory

Level: Heading

Usage: Mandatory

Max Use: 1

Purpose: To specify basic and most frequently used purchase order line item data

- Syntax Notes:**
- 1 If PO105 is present, then PO104 is required.
 - 2 If PO106 is present, then PO107 is required.
 - 3 If PO108 is present, then PO109 is required.
 - 4 If PO110 is present, then PO111 is required.
 - 5 If PO112 is present, then PO113 is required.
 - 6 If PO114 is present, then PO115 is required.
 - 7 If PO116 is present, then PO117 is required.
 - 8 If PO118 is present, then PO119 is required.
 - 9 If PO120 is present, then PO121 is required.
 - 10 If PO122 is present, then PO123 is required.
 - 11 If PO124 is present, then PO125 is required.

Semantic Notes:

- Comments:**
- 1 See the Data Dictionary for a complete list of ID's.
 - 2 PO101 is the line item identification.
 - 3 PO106 through PO125 provide for ten (10) different product/service ID's per each item. For example: Case, Color, Drawing No., UPC No., ISBN No., Model No., SKU.

Notes: *Use to identify award data for a line item.*

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
PO101	350	Assigned Identification		O AN 1/6
			Alphanumeric characters assigned for differentiation within a transaction set	
			<i>Use to indicate the line item number of the item being reported in this notice of award, taken from the solicitation or purchase order.</i>	
Must Use	PO102	330	Quantity Ordered	M R 1/9
			Quantity ordered	
			<i>Cite the total awarded quantity of the line item awarded, not the solicited quantity.</i>	
Must Use	PO103	355	Unit or Basis for Measurement Code	M ID 2/2
			Code identifying the basic unit of measurement.	
			<i>Cite the unit of measure for the awarded quantity.</i>	
			Refer to 003010 Data Element Dictionary for acceptable code values.	
Must Use	PO104	212	Unit Price	C R 1/14
			Price per unit of product, service, commodity, etc.	

<i>Use to indicate the award price of the line item.</i>			
PO105	639	Basis of Unit Price Code	O ID 2/2
Code identifying the type of unit price for an item			
NE Not to Exceed			
QR Previous Quoted Price			
<i>Use for Not Separately Priced.</i>			
PO106	235	Product/Service ID Qualifier	O ID 2/2
Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
<i>1. Selected codes should be the same as provided in the RFQ and/or provided in the quote.</i>			
<i>2. Code MF and MG must be used as a pair.</i>			
CL Color			
EQ Equipment Type			
FS National Stock Number			
FT Federal Supply Classification			
IT Buyer's Style Number			
MF Manufacturer			
MG Manufacturer's Part Number			
ON Customer Order Number			
PL Purchaser's Order Line Number			
SW Stock Number			
VP Vendor's (Seller's) Part Number			
PO107	234	Product/Service ID	C AN 1/30
Identifying number for a product or service			
PO108	235	Product/Service ID Qualifier	O ID 2/2
Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
CL Color			
EQ Equipment Type			
FS National Stock Number			
FT Federal Supply Classification			
IT Buyer's Style Number			
MF Manufacturer			
MG Manufacturer's Part Number			
ON Customer Order Number			
PL Purchaser's Order Line Number			
SW Stock Number			
VP Vendor's (Seller's) Part Number			
PO109	234	Product/Service ID	C AN 1/30

Identifying number for a product or service

PO110	235	Product/Service ID Qualifier	O ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)	
		CL	Color
		EQ	Equipment Type
		FS	National Stock Number
		FT	Federal Supply Classification
		IT	Buyer's Style Number
		MF	Manufacturer
		MG	Manufacturer's Part Number
		ON	Customer Order Number
		PL	Purchaser's Order Line Number
		SW	Stock Number
		VP	Vendor's (Seller's) Part Number
PO111	234	Product/Service ID	C AN 1/30
		Identifying number for a product or service	
PO112	235	Product/Service ID Qualifier	O ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)	
		CL	Color
		EQ	Equipment Type
		FS	National Stock Number
		FT	Federal Supply Classification
		IT	Buyer's Style Number
		MF	Manufacturer
		MG	Manufacturer's Part Number
		ON	Customer Order Number
		PL	Purchaser's Order Line Number
		SW	Stock Number
		VP	Vendor's (Seller's) Part Number
PO113	234	Product/Service ID	C AN 1/30
		Identifying number for a product or service	
PO114	235	Product/Service ID Qualifier	O ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)	
		CL	Color
		EQ	Equipment Type
		FS	National Stock Number

		FT	Federal Supply Classification		
		IT	Buyer's Style Number		
		MF	Manufacturer		
		MG	Manufacturer's Part Number		
		ON	Customer Order Number		
		PL	Purchaser's Order Line Number		
		SW	Stock Number		
		VP	Vendor's (Seller's) Part Number		
PO115	234	Product/Service ID		C	AN 1/30
		Identifying number for a product or service			
PO116	235	Product/Service ID Qualifier		O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
		CL	Color		
		EQ	Equipment Type		
		FS	National Stock Number		
		FT	Federal Supply Classification		
		IT	Buyer's Style Number		
		MF	Manufacturer		
		MG	Manufacturer's Part Number		
		ON	Customer Order Number		
		PL	Purchaser's Order Line Number		
		SW	Stock Number		
		VP	Vendor's (Seller's) Part Number		
PO117	234	Product/Service ID		C	AN 1/30
		Identifying number for a product or service			
PO118	235	Product/Service ID Qualifier		O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
		CL	Color		
		EQ	Equipment Type		
		FS	National Stock Number		
		FT	Federal Supply Classification		
		IT	Buyer's Style Number		
		MF	Manufacturer		
		MG	Manufacturer's Part Number		
		ON	Customer Order Number		
		PL	Purchaser's Order Line Number		
		SW	Stock Number		
		VP	Vendor's (Seller's) Part Number		
PO119	234	Product/Service ID		C	AN 1/30

PO120	235	Identifying number for a product or service		O	ID 2/2
		Product/Service ID Qualifier			
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
		CL	Color		
		EQ	Equipment Type		
		FS	National Stock Number		
		FT	Federal Supply Classification		
		IT	Buyer's Style Number		
		MF	Manufacturer		
		MG	Manufacturer's Part Number		
		ON	Customer Order Number		
		PL	Purchaser's Order Line Number		
		SW	Stock Number		
		VP	Vendor's (Seller's) Part Number		
PO121	234	Product/Service ID		C	AN 1/30
Identifying number for a product or service					
PO122	235	Product/Service ID Qualifier		O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
		CL	Color		
		EQ	Equipment Type		
		FS	National Stock Number		
		FT	Federal Supply Classification		
		IT	Buyer's Style Number		
		MF	Manufacturer		
		MG	Manufacturer's Part Number		
		ON	Customer Order Number		
		PL	Purchaser's Order Line Number		
		SW	Stock Number		
		VP	Vendor's (Seller's) Part Number		
		PO123	234		
Identifying number for a product or service					
PO124	235	Product/Service ID Qualifier		O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)			
		CL	Color		
		EQ	Equipment Type		
		FS	National Stock Number		
		FT	Federal Supply Classification		
IT	Buyer's Style Number				

MF	Manufacturer
MG	Manufacturer's Part Number
ON	Customer Order Number
PL	Purchaser's Order Line Number
SW	Stock Number
VP	Vendor's (Seller's) Part Number

PO125	234	Product/Service ID	C	AN 1/30
		Identifying number for a product or service		

Segment: **PID** **Product/Item Description**

Position: 060

Loop: PO1 Mandatory

Level: Heading

Usage: Optional

Max Use: >1

Purpose: To describe a product or process in coded or free-form format

Syntax Notes: 1 If PID04 is present, then PID03 is required.

2 At least one of PID04 or PID05 is required.

Semantic Notes:

Comments: 1 When PID01 is "F", PID04 is not used.

2 Use PID03 to indicate the organization that publishes the code list being referred to.

3 PID04 should be used for industry-specific product description codes.

4 Use PID06 when necessary to refer to the product surface or layer being described in the segment.

Notes: *Use this segment when information applies to a specific line item.*

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	PID01	349	Item Description Type Code indicating the format of a description F Free-form	M ID 1/1
Not Used	PID02	750	Product/Process Characteristic Code Code specifying the product or process characteristic being described. Refer to 003010 Data Element Dictionary for acceptable code values.	O ID 2/3
Not Used	PID03	559	Agency Qualifier Code Code identifying the agency assigning the code values Refer to 003010 Data Element Dictionary for acceptable code values.	C ID 2/2
Not Used	PID04	751	Product Description Code A code from an industry code list which provides specific data about a product characteristic	C ID 1/12
Must Use	PID05	352	Description A free-form description to clarify the related data elements and their content <i>Carries a free form description of the items or service being ordered.</i>	C AN 1/80
Not Used	PID06	752	Surface/Layer/Position Code Code indicating the product surface, layer or position that is being described Refer to 003010 Data Element Dictionary for acceptable code values.	O ID 2/2

Segment: **SE** Transaction Set Trailer
Position: 190
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments).
Syntax Notes:
Semantic Notes:
Comments: 1 SE is the last segment of each transaction set.

Data Element Summary

	Ref.	Data		
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	SE01	96	Number of Included Segments	M N0 1/6
			Total number of segments included in a transaction set including ST and SE segments	
Must Use	SE02	329	Transaction Set Control Number	M AN 4/9
			Identifying control number assigned by the originator for a transaction set.	
			<i>This is the same number as the one in ST02.</i>	